

## Regular Board Meeting Minutes

January 11, 2022 5:00 PM, Airport Conference Room

*In attendance were board members, participants and guests as listed on the attached sign-in sheet.*

1. **Call to Order-** Jack Locke, Chairman called meeting to order at 4:59 PM; a quorum was confirmed. (See attendees listed on attached sign-in sheet.)
2. **Invocation** – Ross Statham
3. **Review of Agenda.** The Agenda was reviewed and unanimously accepted.
4. **Consent Agenda items were unanimously approved as submitted:**
  - a. Last month's meeting minutes
  - b. Treasurer's report
  - c. Airport Manager's Report
  - d. AVCON report
  - e. Grant Activity Report
5. **Audience wishing to speak:** None.
6. **Other Old Business:**
  - a. Brenda Wilson reported that our hearing against a past due tenant is scheduled for January 18, 2022.
  - b. Brenda Wilson reported that the paperwork has been submitted to the FAA in regard to a lien on the aircraft of another past due tenant.
  - c. Website & Technology Report (Statham, enclosed) was accepted.
7. **New Business**
  - a. Statham moved, and Garling seconded, that Statham's monthly technology report be included within the Consent Agenda items beginning February 2022. Carried.
  - b. Statham reported that he has been updating public information websites to include Wikipedia, AOPA, AirNav and FlightPlan.com with more current information about the airport.
  - c. Locke (Chairman) noted that he had the annual review with Airport Manager Mark Wilson (whose anniversary with us is January 22<sup>nd</sup>). Locke stated that he was very satisfied with the work Wilson has been doing, and that he recommended to the board that we ask Wilson to continue serving. Garling moved, and Statham seconded that we do so. Carried. The board expressed its appreciation to Wilson.
  - d. Brenda Wilson noted that we are required every five years to re-evaluate our current aviation engineering firm (currently AVCON), and to review and consider other firms proposing for the work. Because we are required to advertise and interview, Statham moved, and Provost seconded, that we advertise in the Holmes, Washington, Jackson and Bay County newspapers (and on our website) for qualified aviation engineering firms to present their qualifications and experience to us, in order to have applications in hand by 4 pm on 31 March, 2022. It was further decided that if qualified applicants were few, we would repeat the ads once. It would be our intention to interview firms in April or May. Motion carried.
8. **Adjourned** at 5:27 PM.

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors and signed by the Secretary, shall constitute a true record to be included with the official legal records.

DRAFT

Ross E. Statham, Secretary